



**ORWELL VILLAGE HALL  
MANAGEMENT COMMITTEE  
MINUTES OF THE AGM HELD AT  
19:00 ON 19 MAY 2022 AT  
ORWELL VILLAGE HALL**

Present: Ashley Ives (Chair) (AI)  
Mark Collins (Treasurer) (MC)  
Andrew Pulham (Secretary) (AP)  
Andrew Stone (OPC) (AS)  
Emma Tabor (OPC) (ET)  
Barry Sharman (Vice-Chair & Maintenance Officer) (BS)  
Dave Titchmarsh (Hillsiders) (DT)  
Roger Daw (Film Club) (RD)  
Leslie Daw

Apologies had been received from Val Rees, Chris Randall, Ian Rumbold, Dorothy Turner and Derek Skipper.

AI welcomed all trustees to the meeting. There were no members of the general public in attendance.

**1. Minutes of the AGM held on 25/05/21**

These were agreed without amendment.

**2. Reports and accounts**

MC gave the Committee an overview of the hall's financial position over the past year.

Trustees noted the Annual Report and Statement of Accounts, which had been approved at the meeting of the OVHMC on 20/04/22.

**3. Election of charity trustees**

There being no non-trustees present, AI, MC, BS ad AP were each re-elected for a further one-year period as trustees.

**4. Proposed amendments to Trust Deed**

The following proposed amendments to the trust deed were agreed:

- That Section 2 of the Trust Deed be amended to delete the Women’s Institute, Friendship Club and Horticultural Society as representative trustees.
- That Section 2 of the Trust Deed be amended to add the Table Tennis Club, Women of Orwell, Pannier Market, Bowls Club and Film Club as representative trustees.
- That Section 2 of the Trust Deed be amended to reduce Orwell Parish Council representation from five Parish Councillors to three Parish Councillors.
- That the Secretary of the OVHMC be authorised to register these changes with the Charity Commission by way of amendments as required to the current Trust Deed.

**Action: AP to progress these amendments with the Charity Commission.**

**5. Any other business**

- AI thanked his fellow trustees for their continued engagement and support in the refurbishment and management of the hall.
- AI confirmed that installation of the alarm system was likely to be completed by 24/05/22.
- AI updated trustees on the other projects underway or planned for the hall.
- AI confirmed receipt of the valuer’s report from RD and it was agreed that this would be used to set a valuation for insurance purposes.
- Trustees raised whether it would be appropriate to commission a condition survey of the hall and it was agreed this matter would be placed on the agenda for the July meeting.

**Action: AP to place condition survey on the agenda for July meeting of the OVHMC.**

**The Chair closed the meeting at 19:35**

Minutes Approved: \_\_\_\_\_

Signed by Chair: \_\_\_\_\_

Date: \_\_\_\_\_